



## BOND COUNTY HEALTH DEPARTMENT

### Board of Health Meeting

Minutes of Meeting

October 27, 2025

#### Those physically in attendance:

##### Members:

M. McCullough, Board of Health President  
T. Hall  
K. Hamilton  
E. Korte  
D. Lippert  
R. Nehrt  
A. Oestreich  
P. Siefken

##### Those in attendance via Zoom:

None

##### Members Absent:

C. Ackerman  
J. Rehkemper

##### Others:

S. Eifert, Administrator  
B. Strieker, HR/Compliance  
D. Mann, Bond County State's Attorney  
K. File, Community Member

Others: None

Bond County Board of Health President Dr. M. McCullough called the meeting to order at 6:30 p.m. All present stood to recite the Pledge of Allegiance.

#### Hearing from the Public

There were no comments from the public.

#### Minutes from September 22, 2025, Meeting

Prior to the meeting, members were provided with a copy of the minutes from the Board's meeting of September 22, 2025. With no additions or changes, a motion was made by A. Oestreich and seconded by D. Lippert to approve the minutes as submitted. The motion unanimously passed.

#### Financial Report

A meeting of the Board of Health's Finance Committee was held on October 20, 2025. A. Oestreich indicated the September payables and financial statements for the month and year to date ending September 30, 2025, were reviewed. All Board of Health members were also provided the information prior to the meeting.

With a first and second motion provided by the Finance Committee, all Board members voted in favor of approving and filing the September 2025 invoices.

Following the first and second motions from the Finance Committee, Board of Health members unanimously voted to accept the financial report as presented.

#### Old Business

Health Department Administrator S. Eifert indicated he met with representatives from Trane regarding the potential upgrade to the heating, ventilation, and air conditioning system (HVAC). Their

assessment is nearing completion, and the group is formulating several options for upgrade. A presentation to the Board will be scheduled for an upcoming meeting.

Delta Dental recently announced recipients of grants available through their organization. The Bond County Health Department received an award of \$5,000 that will be used to offset the cost of a replacement dental patient chair.

S. Eifert updated Board of Health members on additional applications recently completed for several grants. He noted these are competitive grants and were available through the Illinois Children's Healthcare Foundation, Illinois Department of Public Health, and Illinois Public Health Association. Awards received would be used to improve access to dental services and increase the work of community health workers in the region.

During the Finance Committee's meeting, the committee discussed the tuition reimbursement policy for employees. The committee approved the policy and voted to extend the timeline for receiving applications to November 15. With a motion and second presented from the Finance Committee, all members voted in favor of the policy along with the extended application due date. Applications received will be brought to the November Board of Health meeting for consideration and potential approval.

With the resignation of Carissa Bohannon, one vacancy on the Board of Health exists. The vacancy was posted with information on how interested county residents could apply. T. Hall reported that the Personnel Committee reviewed the application received from Karen R. File. K. File lives on Butternut Street in Greenville and recently retired from employment at the Health Department. K. File was present at the Board of Health meeting and talked briefly about her credentials as well as her desire to serve. With a first and second motion presented by the Personnel Committee, all members voted in favor of recommending K. File to the Bond County Board for Board of Health appointment. The term will extend to June 30, 2027.

For the past several years, Health Department employees have received gift cards at Christmas time. S. Eifert indicated money was included in the budget to continue this gift for the 2025 holiday season. A motion was made by E. Korte and seconded by T. Hall to approve the gift cards for full-time, part-time and prn staff members as budgeted. The motion passed unanimously.

M. McCullough indicated the annual election of officers was in order and current officers have agreed to an additional term. Following discussion, a motion was made by E. Korte to approve the following Board of Health officers for a one-year term: President: Dr. Matthew McCullough; Vice-President: Diane Lippert; and Secretary: Dr. Tracy Hall. The motion was seconded by Dr. P. Siefken and passed unanimously.

#### Executive Session

There was no executive session held.

The next Board of Health meeting will be held on November 24, 2025, at 6:30 p.m.

At 7:00 p.m., a motion was made by D. Lippert to adjourn the meeting. The motion was seconded by E. Korte and was unanimously approved.

*Approved 11/24/25 meeting*  
T. Hall, D.O.  
Secretary